

# GQCCC BOARD COMMITTEES

May 2022

## Block Exchange

Shall manage sign-ups for an annual Block Exchange cycle. Shall coordinate monthly submission of blocks between members of the Block Exchange group, where one member submits a block for others in the group to complete and receives them completed the following month.

## Block of the Month

Shall present a monthly Block of the Month (BOM) at the general meeting. Makes a sample and provides copies of instruction sheets at monthly general meetings. All members may participate in the monthly BOM by picking up an instruction sheet at a meeting and returning one or more completed BOM's at the next meeting. A drawing is held to give away all turned in BOM's at each meeting.

## Donations

Shall be responsible for picking up and processing all donations to the Guild and distributing to the appropriate committees.

## Farmhouse Manager

Shall oversee the care of the Farmhouse room, its contents and classroom hostesses. Shall be responsible for key management for the doors to the Farmhouse.

## Historian

Shall be responsible for keeping historical records for the Guild through photographs, news clippings, and other noteworthy publicity.

## Librarian

Shall be responsible for management of the library and items that can be checked out of the Farmhouse (videos, stencils, etc.)

## NCQC (Northern California Quilt Council) Representative

Represents the interests of the Guild at the Northern California Quilt Council meetings, attends NCQC meetings and "Meet the Teachers" events and reports NCQC activities to the Guild.

## Newsletter

Shall be responsible for compiling the monthly newsletter, submitting it to the printer and distributing it to the members.

## Opportunity Quilt

Shall be responsible for the design, construction and quilting of the yearly opportunity quilt. Coordinates every aspect of obtaining and selling raffle tickets. Coordinates traveling activities so that the Opportunity Quilt may be shown to other guilds, quilt shows or other events. Coordinates the schedule for visiting guilds to show their opportunity quilts at our general meetings. Will attend Board meetings beginning the month following the annual quilt show through the month of the next quilt show as related to the current year's Quilt.

## Patriotic Quilts

Shall be responsible for community related charitable activities related to Patriotic Quilts throughout the year as needed.

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## Publicity

Shall arrange for all publicity for Guild activities, including but not limited to the quilt show.

## Quilt Show

Shall oversee the planning and coordination of the annual quilt show and country store as directed by the Board.

## Quilts to Share

Shall be responsible for community related charitable activities related to Quilts to Share throughout the year as needed.

## Sunshine

Send cards to people who are sick, need encouragement or have lost a loved one.  
Arranges for Guild donations upon death of current Guild members.

## Webmaster

Shall be responsible for updating the Guild's website in a timely manner.

## Workshops

Shall be responsible for managing, arranging, and publicizing Guild workshops.